

Board of Education Special Regular Meeting

June 24, 2021

6:00 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Scott Bunting - Vice President
Kyle Baldwin
Bret Hickman
Brian Swope*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman, and Brian Swope
Insurance Committee – Brian Swope
Buildings & Grounds Committee – Scott Bunting and Brian Swope
Business Advisory Council – Kyle Baldwin

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

D. INTRODUCTION OF GUEST

Zanesville Board of Education – Quarterly Recognition Awards

ZEA – Lindsay Lupher
OAPSE – Vickie Ritchie
Non-Union – Abbey Achauer

MCS Associates - Mike Mendenhall and Kyle Uhrig

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Special Meeting on May 17, 2021 and Regular Meeting on May 20, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. May Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for May:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the May 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Temporary Appropriations

Approval of temporary appropriations for FY 2022 as follows: General and all other funds (except state and federal grants) not to exceed 75% of last year’s actual expenditures. All state and federal funds will be appropriated as to their remaining balances.

5. Appropriations

Approve the Treasurer to make the following appropriation adjustments to close the books for the fiscal year ending June 30, 2021.

One Net	451	(1,800.00)	To update for current year rev/exp
ESSER	507	7,049,358.67	To update for current year rev/exp

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

6. Permanent Transfers

Approve re-classifying the following advances from the General Fund to the Health Insurance Fund from previous fiscal years as permanent transfers effective June 24, 2021. The total amount is \$1,400,000.00.

Date	Resolution	Amount
10/16/18	18-302	\$ 300,000.00
6/18/20	20-131	\$ 400,000.00
9/17/20	20-256	\$ 400,000.00
2/18/21	21-048	\$ 300,000.00

Approve the following transfer:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9701 Dental Insurance	10,000.00	To cover deficit balance

7. Donations/Grants

Accept the following donations:

\$4,500 from Taylor McHenry to be used for Zanesville Middle School PBIS

\$2,000 from Genyouth Emergency School Nutrition to be used for the purchase of new food service equipment at Zanesville Middle School

\$3,750 from the Muskingum County Community Foundation to be used for the purchase of new playground equipment at National Road Elementary

8. Worker's Compensation Group Retro Rating Program

Approve the enrollment in the 2022 Workers' Compensation Group Retrospective Program sponsored by Ohio SchoolComp (a program of OASBO & OSBA) administered by CompManagement, Inc. The re-enrollment fee is \$3,425.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Rescind Board Resolution #21-117

Approve rescinding Board Resolution #21-117 accepting the resignation of Jacob Fisher, Technology Supervisor, effective April 15, 2021. Mr. Fisher will continue current contract through July 31, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

2. Resignation - Administrative

Approve the resignation of Sammantha (Pete) Gruey, School Psychologist, effective July 30, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

3. Resignation - Certificated

Approve the resignation of Laura Gardner, Orchestra Teacher at Zanesville High School, effective August 17, 2021. Reason for resignation is personal.

Approve the resignation of Rachel Hultz, Teacher at Zane Grey Intermediate, effective August 17, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

4. Resignation - Classified

Accept the resignation of Jennifer Rogers, Educational Aide at John McIntire Elementary, effective May 28, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Employment - Administrative

Approve the employment of Paul Elswick, Coordinator of Systems and Networking. This 2-year contract is effective August 1, 2021 through July 31, 2023. Rate of pay will be Step (20-24) FM from the Administrative Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

6. Employment - Certificated

Approve the following certificated personnel for the 2021-2022 school year, pending appropriate certification requirements and background checks:

Trisha Holmes – Intervention Specialist at John McIntire Elementary

Experience: Step 10 College: Muskingum University
Effective Date: August 18, 2021 Amount: MA

Allison Ingram – Intervention Specialist at National Road Elementary

Experience: Step 12 College: Muskingum University
Effective Date: August 18, 2021 Amount: MA

Elaine Dodson – Intervention Specialist at John McIntire Elementary

Experience: Step 12 College: Muskingum University
Effective Date: August 18, 2021 Amount: MA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. Contract Correction - Certificated

Approve the correction to employment contract of Charla Kempa, Intervention Specialist at Zane Grey Elementary from Class MA+15 to reflect Class MA, for the 2021-2022 school year, pending appropriate certification requirements and background checks:

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

8. Transfers - Administrative/Administrative Support

Approve transferring Jacob Fisher, Technology Supervisor, to Director of Technology. This 3-year contract is effective August 1, 2021 through July 31, 2024. Rate of pay will be Step (5-9) NLD from the Administrative Salary Schedule.

Approve transferring Austin Rutter, Computer Tech to Coordinator of Instructional Support. This 2-year contract is effective August 1, 2021 through July 31, 2023. Rate of pay will be Step (0-4) FM from the Administrative Salary Schedule.

Approve transferring Teresa Curry, Fiscal Associate, to Assistant Treasurer - Budgetary. This 2-year contract is effective August 1, 2021 through July 31, 2023. Rate of pay will be Step (5-9) NLS from the Administrative Salary Schedule.

Approve transferring Kelly Lawler, Fiscal Associate, to Assistant Treasurer - Payroll. This 2-year contract is effective August 1, 2021 through July 31, 2023. Rate of pay will be Step (5-9) NLS from the Administrative Salary Schedule.

Approve the salary schedule transfer of Roger Cook, 21st Century Coordinator, from ATT(0-4), step 4, 10 month, 1 year contract, to reflect NLS(0-4), step 0, 10 month, 1 year contract, effective August 5, 2021 from the Administrative Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Transfers - Certificated

Approve the transfer of Elizabeth (Betty) Caw, Elementary Guidance Counselor to reflect Zanesville High School Guidance Counselor, effective 2021-2022 school year pending appropriate certification and background check. Rate and step to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

10. Supplemental Contracts

Approve the following supplemental contracts pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Season	Sport	Position	Exp.	Class
Matthew	Winland	Winter	Archery	Head Coach	2	IX
Scott	Aronhalt	Winter	Basketball - Boys	Basketball/Oth Equip Mgr	16	II
Jordan	Bouterse	Winter	Basketball - Boys	Associate Head Coach	0	V
Jordan	Bouterse	Winter	Basketball - Boys	Fall Fitness	3	X
David	Balo	Winter	Basketball - Boys	Coach - 7th Grade	19	VIII
Andy	Bennett	Winter	Basketball - Boys	Coach - 8th Grade	7	VIII
Jeff	Moore	Winter	Basketball - Girls	Varsity Coach	17	II
Jeff	Moore	Winter	Basketball - Girls	Fall Fitness 1/2	17	X
Kelvin	Grimmett	Winter	Basketball - Girls	Fall Fitness 1/2	1	X
Kelvin	Grimmett	Winter	Basketball - Girls	Associate Head Coach	3	V
Pete	Hamilton	Winter	Basketball - Girls	Varsity Asst Coach	7	VI
Kailee	Howe	Winter	Basketball - Girls	JV Coach	1	VI
Brittasha	Raymond	Winter	Cheerleading	Reserve Advisor	3	VIII
Nicole	Mercer	Winter	Cheerleading	Middle School Advisor	2	IX
Todd	Riley	Winter	Swimming	Varsity Head Coach	2	VI

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

11. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2021-2022 school year pending appropriate certifications and backgrounds checks:

Name	Building	Type
Robin Garland	ZGE	Foster Grandparent - Summer School
Carol Moses	JME	Foster Grandparent - Summer School
Joan Underwood	JME	Foster Grandparent - Summer School
Gail Smith	All	Summer School - Parks
Kyle Johnson	All	Summer School - Parks
Michelle Illing	All	Summer School - Parks
Staci Allen	ZHS	Band
Chris Cavanaugh	ZHS	Band
Kasey Cavanaugh	ZHS	Band
Traci Taylor	ZHS	Band
Sarah Gantzer	ZHS	Band
Jared Gantzer	ZHS	Band
Steven Kish	ZHS	Band
Jeffery Huffman	ZHS	Band
Jamie Shannon	ZHS	Band
Inzie Browning	ZHS	Band
Angela Swingle	ZHS	Band
Lindsay Aggas	ZHS	Band
Crystal Engle	ZHS	Band
Marion Murrey	ZHS	Band
Fawn Sheppard	ZHS	Band
Scott Sheppard	ZHS	Band
Autumn Norris	ZHS	Band
Shelly Kronenbitter	ZHS	Band
Lou Anderson	ZHS	Band
Stefanie Kahle	ZHS	Band
Heidi Smith	ZHS	Band
Greg Smith	ZHS	Band
Robert (Scott) Ritchie	ZHS	Cheerleading

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

12. Professional Development

Approve the following staff in the amount of \$100 per day for required professional development during the summer of 2021: Title II-A funding will be utilized.

Sue Graham (2 days)	Michelle Neal (3 days)	Loni Tysinger (1 day)
Christopher Miller (1 day)	Holli Gattshall (1 Day)	

Approve the following staff in the amount of \$100 per day of required professional development during the summer of 2021: General funds will be utilized.

Cory Fahnstock (5 days)

A resolution to approve Lamia Mayle to attend Wilson Language Training July 8, 2021 and any additional dates TBA to be compensated in the amount of \$100 per day of required professional development during the summer of 2021. Title II-A funding will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

13. Employment - Summer Maintenance

Approve the following maintenance personnel, as and when needed, for the summer 2021:

Zachary Fell

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

14. Curriculum Stipend

Approve Mark Stallard, K-6 Elementary Curriculum Coordinator, in the amount of \$15,000 for the 2021-2022 school year. General Funds will be utilized.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

15. Donation of Sick Days

Approve/Deny the transfer of sick leave days from the following OAPSE members to Dale Harry.

Name	Days Requested	Days Approved
Gail Detty	5	5
Rick Foraker	10	6
Rebecca Gregg	25	8
Brian Palmer	10	6

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

16. Zanesville Community High School Items

All of these items will be paid from ZCHS funding:
(Except the 50% split on Garrett Young salary.)

Approve the transfer of Garrett Young as an Intervention Specialist/Career Tech Advisor for ZCHS/ZHS beginning with the 2021-2022 school year. Cost of salary and benefits will be shared equally between ZCHS/ZCS.

Approve Carrie Bunting as senior class advisor for the 2021-2022 school year at ZCHS. Rate of pay will be experience level 8, class VIII from the appropriate salary schedule.

Approve Carrie Bunting as Ohio Improvement Plan Coach (OIP) at ZCHS for the 2021-2022 school year. Payment will be \$2,000, the same as ZCS literacy/math coaches.

Approve Jacob Fisher, ZCHS Technology Coordinator, a \$2,000 stipend for tech support and services at ZCHS for the 2021-2022 school year.

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve Teresa Curry, a \$1,500 stipend for fiscal assistance for ZCHS during the 2021-2022 school year.

Approve Kelly Lawler, a \$1,500 stipend for fiscal assistance for ZCHS during the 2021-2022 school year.

Approve Joyce Dodson, a \$1,500 stipend for fiscal assistance for ZCHS during the 2021-2022 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

17. Extended Time - Certificated

Approve additional extended time for the following individuals for the summer of 2021 prior to the 2021-2022 school year. Rate of pay will be per diem rate, as and when needed:

Betty Caw	ZHS School Counselor	5 Days
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

18. Jumpstart Funding Amendment

Approve to amend Jumpstart funding source from Title I funding to General fund.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

19. 21st Century Summer Program

A resolution to approve the following as an elementary teacher for 21st Century programing for the summer of 2021 as and when needed at the rate of \$30 per hour. 21st Century Federal funding will be utilized.

Krista Decker

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

20. Allwell Behavioral Health Services Agreement

Approve an agreement between Allwell Behavioral Health Services and Zanesville City Schools for the 2021-2022 school year. The purpose of this agreement is for the provision of community behavioral healthcare services, such as mental health assessment, individual counseling/therapy, group counseling/therapy, mental health crisis intervention and consultation and life skills education, to students, parents and school personnel in the school(s) of the district. Total reimbursement to Allwell Behavioral Health Services is \$15,240.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

21. Muskingum Behavioral Health Agreement

Approve an agreement with Muskingum Behavioral Health to perform prevention and educational services to Zanesville City Schools. The cost of this one-year contract is \$20,000 and effective August 1, 2021 through June 30, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

22. Policy Items for Adoption:

Policy 2240	Controversial Issues
Policy 2260.01	Prohibitions Against Discrimination Based on Disability
Policy 6114	Cost Principles - Spending Federal Funds
Policy 6144	Investments
Policy 6220	Budget Preparation
Policy 6325	Procurement - Federal Grants-Funds
Policy 6600	Deposit of Public Funds: Cash Collection Points
Policy 7440.01	Video Surveillance and Electronic Monitoring
Policy 7450	Property Inventory
Policy 7455	Accounting System for Capital Assets
Policy 8500	Food Services
Policy 8510	Wellness

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Kyle Baldwin
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman, and Brian Swope
Insurance Committee – Brian Swope
Buildings & Grounds Committee – Scott Bunting and Brian Swope
Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

N. EXECUTIVE SESSION (con't)

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope